

FAMILY SERVICES of the NORTH SHORE
Job Posting – Part-time (28 hours per week)

Position: Senior Family Resource Facilitator
Position #: 18-1190
Reports to: Manager, I hope programs
Location: I hope locations (West Vancouver Recreation Centre, Maplewood & Lonsdale Quay)
Closing: July 18, 2018

The Agency:

Family Services of the North Shore is an accredited, not-for-profit, community based agency committed to making a lasting and deep impact on our community through counselling, support, education and volunteer programs.

As a valued member of the staff, you will have the opportunity to work for an organization that respects its employees, values work / life balance and provides a workplace where interactions are carried out in a spirit of collaboration, cooperation and communication.

The Program:

The I hope family center offers programming for families with children 0-6. The core program is Learning Together Through Play (LTTP) where caregivers and children play together in a warm, inviting, literacy-enriched setting. Each session includes child-led play, craft activities, stories and a healthy snack. Other programs are also offered at the I hope family centre including Parent-Child Mother Goose and Breastfeeding Post-natal Support.

The I hope family centre is run out of three locations: 399 Seymour River Place, adjacent to Maplewood Farm, Lonsdale Quay (2ND floor) and the West Vancouver Recreation Centre. The program runs both morning and afternoons at Maplewood on Mondays, Tuesdays & Thursdays, as well as mornings on Saturdays and Sundays. The program runs all day on Wednesdays and Friday mornings at Lonsdale Quay and Monday-Friday mornings at the West Vancouver Recreation Centre.

Programming is reduced for July & August each year.

The Job:

This is a part-time, permanent .8 FTE position (28 hours per week) which is in effect from September to June of each year.

The primary role of the Senior Facilitator will be to oversee the day-to-day operations of the I hope family center, West Vancouver. In addition to acting as a Facilitator of the LTTP program, you will provide a lead role for staff, contractors and volunteers, liaise with the recreation centre on facility issues and trouble-shoot on-site problems. You will communicate regularly with the program manager for I hope programs and ensure any issues are brought to her attention.

In addition to five mornings per week at the I hope family centre, West Vancouver, you will also spend Tuesday & Thursday afternoons at I hope Maplewood.

As a Facilitator you will be responsible for providing a playful, stimulating, supportive environment where caregivers and their children can grow and learn together to ensure optimal development for the child and family.

The Candidate:

You have a certificate in ECE, FRP or parent education and previous work experience as a Family Resource Facilitator. You have experience coaching and developing staff or volunteers as well as gathering data and evaluations. You have experience working with diverse populations including Indigenous peoples. Mother-Goose training is an asset as is proficiency in a language in addition to English.

Other Information:

Family Services of the North Shore is committed to creating a diverse work force. Persons of diverse cultures and backgrounds are encouraged to apply.

You must be able to attend any of the sites of the I hope family centre.

Please respond, in confidence, with resume and cover letter to:

Kathleen Whyte

Senior Manager of Human Resources

careers@familyservices.bc.ca

While we thank all applicants for their interest, only short-listed candidates will be contacted.