

FAMILY SERVICES of the NORTH SHORE
Temporary Job Posting – Part-time
April 8 – June 12, 2019

Position: Intake Counsellor 3-4 days per week
Position #: 19-1205
Reports to: Director of Clinical Programs
Location: North Vancouver office
Closing: When filled

The Agency:

Family Services of the North Shore is an accredited, not-for-profit, community based agency committed to making a deep and lasting impact on our community through counselling, support, education and volunteer programs.

The Clinical Programs:

The Agency offers clinical counselling to individuals and groups, couples, children and youth. Many services are available in Farsi, Korean, Mandarin and Cantonese as well as English. Some programs are free of charge and others are offered on a sliding scale basis.

The Job:

As Intake Counsellor, you are the first point of contact for those seeking counselling at the Agency. You will provide the intake process and short-term counselling by telephone or in person. You will determine which Agency program is appropriate for the client and set the fee, if applicable. You will also be responsible for entering the applicable data into the Agency's clinical database (Nucleus). You will provide referrals and other information to those for whom our services may not be suitable or to provide assistance during the waiting period.

The Hours:

This is a part-time position to cover a leave by the regular Intake Counsellor. Hours are flexible to meet your own personal schedule and can range from 21 -30 hours per week. In addition, there will be an opportunity for on-going Intake relief work.

The Candidate:

The successful candidate will have a Bachelor's degree in Psychology or Social work as well as experience providing short-term or crisis counselling. Previous experience providing Intake Counselling would be considered an asset.

The successful candidate will have an awareness of community resources and systems, and be culturally competent. They will practice from a strength-based, client-centered, and non-oppressive framework, and will include a trauma informed, feminist perspective.



Language proficiency in Farsi, Korean, Mandarin or Cantonese is considered a significant asset.

Family Services of the North Shore is committed to diversity and inclusion within its workforce and encourages all candidates, irrespective of gender, nationality, religious and ethnic backgrounds, including persons with disabilities to apply to become part of our organization.

Please respond, in confidence, to:
Kathleen Whyte
Senior Manager of Human Resources
careers@familyservices.bc.ca

While we thank all applicants for their interest, only short-listed candidates will be contacted.